

Central Dauphin High School Band
Request for Excused Absence, Tardy, or Early Departure

Unlike sports, there is not a bench player waiting to fill in for you when you are absent from band. Attendance can have a tremendous effect (both positive and negative) on a performing group's quality. It can also have a serious effect on a student's grade. Please do not allow failure to complete this form to cause your grade to be adversely affected. Except in cases of sickness or immediate emergency, all other absences and excusals require advanced approval. Absence forms for rehearsals are due 2 weeks prior to the requested date. Absence forms for a performance already on the calendar are due on September 30th, 2008. Remember: Filling out this form does not guarantee that excusal will be granted from a rehearsal or performance; it simply informs Mr. Ceresini that you would like to discuss the possibility.

In unpredictable situations like sudden illness or car trouble, please make every effort to inform the band office in advance if possible (703-5360 x428). An answering machine is always on for you to leave a message.

NAME _____

ADDRESS _____

PHONE _____

<u>DATE OF OCCURRENCE</u>	<u>REQUEST</u>	<u>ENSEMBLE</u>	<u>TYPE OF FUNCTION</u>
_____	_____ ABSENCE	_____ MARCHING BAND	_____ FULL REHEARSAL
	_____ TARDY	_____ JAZZ ENSEMBLE I	_____ SECTION REHEARSAL
	_____ EARLY	_____ JAZZ ENSEMBLE II	_____ PERFORMANCE
		_____ SYMPHONIC BAND	_____ OTHER (SPECIFY)
		_____ WIND ENSEMBLE	_____
		_____ PERCUSSION ENSEMBLE	
		_____ INDOOR UNIT	

STATE WHY THE REQUEST IS NECESSARY:

PARENT SIGNATURE _____

DATE SUBMITTED _____

FOR OFFICIAL USE ONLY:

ACTION: EXCUSED NOT EXCUSED

ENSEMBLE DIRECTOR _____