



October 1, 2024 BandBooster Minutes

- 1) Call to Order & Welcome / Officers Introductions
 - a) Called to order 7:01pm
 - b) Agenda for meeting is available on Band Booster website
 - c) In Attendance
 - i) Lisa Milbrand, ranee Buck, Rachel Fraser, Amy Hoezer, Vince Denezza, Matt Yates, Tim Attinge, Cheryl Attinge, Brian Burnes, Katie Hann, Vicki Baker, Tanya Wall, Deb Paden, Melissa LaCagnina, Lark Shirley-Stevens, Jeff Stevens
- 2) Minutes - Last meeting Minutes review / posted to website
 - a) Motion to accept by Melissa LaCagnina , seconded by Rachel Fraser
- 3) Directors' Reports
 - a) Band Director, Mr. Tate
 - i) Marching Band
 - (1) First competition last week
 - (2) Game on Friday, rehearsal Saturday
 - (3) Competition (Band-O-Rama) next week
 - ii) School going well
 - iii) Spring Tour kickoff meeting scheduled for October 9th
 - iv) Will be receiving funds for gas / transportation
 - b) Band Director, Mr. Bitner - unable to attend but forwarded a written report
 - i) Jazz bands concert
 - (1) Wednesday October 16 at 7:00pm
 - (2) All jazz bands featured
 - ii) Pit orchestra auditions
 - (1) Interested students should sign up outside Mr. Bitner's office
 - (2) Auditions will be held in early November
 - iii) District and All-State Jazz audition materials are available on Canvas
- 4) Officers Reports
 - a) Treasurer's Report – Matt Yates

- i) October 1 - currently compiling report, bank interest posted today
 - ii) Notable Expenses (all amounts are approximate)
 - (1) Band Insurance
 - (2) Staff Gifts - \$1,000
 - (3) Truck Fuel - \$230
 - (4) Wearables - \$1,422
 - (5) Truck payment - \$1,322
 - (6) Posters - \$520
 - (7) Credit Card for Uniform Shoes - \$867
 - (8) Reimbursement to Mr. Tate ~286?
 - (a) Donuts at Governor's Signing Event
 - (b) Music licensing
 - iii) Will postpone acceptance of final report until written report is available
 - b) Financial Secretary's Report - Vince DeNezza
 - i) Restricted to deposits as we wait for new software
 - (1) Transitioning to cut time
 - (2) Need to work with Mr. Bitner on transition / obtaining access
 - (3) Becoming urgent with kick off of Spring Trip next week
 - ii) \$27,113 for the last three months / about \$,5500 above last year
 - iii) September Deposits (all amounts are approximate)
 - (1) \$4,100 in grants
 - (2) \$525 in donations & contributions
 - (3) Sponsorship \$100
 - (a) Currently Year-To-Date total of \$400
 - (b) Awaiting two new pledged sponsors
 - (4) Booster Patrons - \$100
 - (5) DineToDonate - \$302
 - (6) Herco Volunteering - \$2526
 - (7) Car Washes - \$1,120 over Year-To_date
 - (8) Posters - \$1,185
 - (9) Wearables - \$1,900, profit of approximately \$500
 - iv) Will postpone acceptance of final report until written report is available
 - c) Recording Secretary - Jeff Stevens
 - i) Minutes accepted above
- 5) General Business
- a) Band-O-Rama - Jill Knauss (not present, written report provided)
 - i) Sign Ups for volunteers are out
 - (1) Links for sign up will be put on Band app and Facebook site

- ii) Still need grams and food donations from volunteers
- iii) Will call out for volunteers and donations at October 9th Spring Tur meeting
- iv) Preliminary program is on the Band Booster and U.S. Bands websites
 - (1) Starting time has been moved by U.S. Bands one hour ahead to 5pm
 - (2) Volunteers need to arrive approximately 4pm
- b) Marianna's Fundraiser - Lark Shirley-Stevens
 - i) Moved from October to November, no slots available at end of the month
 - ii) Pickup will be Monday, November 18
 - iii) Order forms will be provided by Marianna's
- c) Home Game Dinners - Kathie Novak (not present, written report provided)
 - i) Thanks to all who have donated and assisted
 - ii) Two more weeks to go
 - (1) This week - Mac & Cheese
 - (a) Need donations
 - (b) Sign up for volunteers and donations are in Band App
 - (2) November 18 - Potato Bar
 - (a) Sign ups will be forthcoming
 - iii) Would request recognition of all volunteers at spring band banquet
- d) Calendar Raffle - Danny Novak
 - i) Tickets distributed two weeks ago
 - (1) 790 tickets distributed to students
 - (2) None returned yet
 - ii) Some requests for additional tickets have already been made
 - (1) Any requests should be emailed or texted to Danny Novak
 - iii) 200 tickets must be sold to cover maximum prize payouts
- e) Wearables - Sheila DeNezza - not present
 - i) No report
- f) Herco - Nikki Palakovic
 - i) Revenue is well on budget
 - ii) Good option for parents earning for student accounts
- g) Membership - Katie Hann
 - i) No report
 - ii) Working on consolidated form listing memberships
- h) Sponsorship - Amy Hoezee
 - i) Still working on large sponsorships
 - ii) Has forms that can be used for solicitation by parents and boosters

- (1) Current form is also on website
- iii) Question - how do sponsors get tickets to Band-O-Rama?
 - (1) In the past, sponsors identified themselves at the ticket booth
 - (2) List provided to ticket sellers for sponsors/members benefits
- i) Dine to Donate - Melissa LaCagnina
 - i) Incoming Donations
 - (1) Awaiting Pliables donation
 - (2) Received \$102 from PJ Whellihans
 - (3) Received donation from Ted's
 - ii) Five Guys Burgers - scheduled for October 10th
 - (1) Flier incoming
 - iii) Texas Roadhouse Rib Rally
 - (1) Scheduled for October 15 - 16
 - iv) Aiming for one dine to donate each month - more are scheduled
 - v) Working to contact Village Pizza and Perkins
- j) Raise Right
 - i) Still need a coordinator
 - ii) Currently is making enough to cover \$79 fee
 - iii) Seems like there is more opportunity for growth
 - (1) Start up / sign up process is still a barrier for entry
- k) Personal Appeal / 99 Pledges - Lark Shirley-Stevens and Rachel Fraser
 - i) Rachel Fraser and Lark Shirley-Stevens have developed plan for program
 - ii) Will announce program at Spring Tour meeting October 9th
 - iii) Leaning toward using 99 pledges as a platform
 - (1) Has infrastructure to support program
 - (2) By default adds 10% at checkout for 99 pledge
 - (a) Can opt out of fee during checkout
 - iv) Lark and Rachel are going to demonstrate personalizing the graphic/flier for sending to participants/sponsors
 - (1) More personalized appeals engender better responses
 - v) First \$200 goes to Band Booser program, remainder earned goes to student account
 - (1) Should this be per student or per family?
 - (a) Motion to set maximum family amount by Lisa Millbrand, seconded by Katie Hahn
 - (i) Make maximum total family goal is \$300
 - (ii) Amounts past limit are distributed evenly between sibling accounts
 - (2) Matt Yates will need a list of band siblings to track and compile family amounts
 - vi) Matt Yates will look into extracting current state of individual student

accounts for October 9th Meeting

(1) Can create a slide for contacting Matt Yates / Treasurer with questions

vii) Could a general donation account for alumni / unaffiliated individuals be created that benefits Band Boosters?

viii) Goal is to have donations submitted by October 30th

6) New Fundraising

a) March Dinner / Dessert & Music

i) March 7th target date - works around existing events

ii) Contacted Janet Zimmerman at West Hanover Facility

(1) \$200 for desired night

(2) Will tour facility

iii) Will also look into renting Linglestown Life Methodist Church

(1) May be available for no fee

(2) Matt Yates will look into option

(3) Will need to know possible capacity of church if used

iv) Meal Preparation

(1) Highest profit if prepared by Booster volunteers

(2) Will want to identify volunteers with preparation experience

(3) Will facilities need to have a kitchen on site?

b) Product sales

i) Anticipated for late November / Early December

ii) Possible options

(1) Poinsettias - for distribution at Christmas Concert

(2) Saint Thomas Roasters Coffee

(a) Good as a gift option

(b) Supports local business

(c) Lark Shirley-Stevens will follow up with Saint Thomas Roasters

(3) Krispy Kreme - last sale had low response

(4) Wreaths Across America

7) New Business

a) Band App

i) Cannot be used by Central Dauphin employees

(1) Can still be used by Boosters

ii) Should student accounts be removed?

(1) Mr. Tate is currently the Band App administrator

iii) Should have a discussion about how/where communications will occur going forward

(1) S'mores newsletter only displays last released newsletter

(a) Currently updated on a weekly basis

(2) School District is using Remind app

(a) School Employees can only use Remind and email

(3) Links can be placed by Boosters into the Band app and Facebook

site

(4) What if any communication channels should be canceled/removed?

- b) Volunteers needed
 - i) Looking for someone to possibly take over general Band Booster email account maintenance
 - ii) Indoor-O-Rama Coordinator
 - (1) Need to define volunteer slots in November
 - (2) Need EMT / Food Trucks in December
 - iii) Raise Right Coordinator
- c) Can we make a fiscal overview summary for the October 9th meeting?
 - i) Matt has existing graphic that can be incorporated into presentation
- d) Cross Country / Concessions at home games
 - i) Need more people to staff concessions
 - ii) Looking for five volunteers for Friday's game
 - (1) Also have spots on the October 18th
 - (2) Shifts are from 5:15pm - 9:30pm
 - (3) Unclear what potential compensation would be
- e) ATM traffic was too low to continue using at Band Booster events
 - i) Should Boosters look into getting a swipe/touch device for Indoor-O-Rama?
 - (1) I.e. Square? Something with PayPal?
 - (2) May require adding fee to each transaction
 - (a) Was the model at the recent Mechanicsburg competition
 - ii) Who would be the person on the account?
 - (1) Would probably need to link the account to a personal bank account
 - (2) Would have to manage emailed receipts/notification
- 8) Next Booster meeting
 - a) Need to move date from November 5 because of Election Day
 - b) Is there a possibility of a November/December joint meeting
 - i) May complicate Indoor-O-Rama organizing
 - ii) May miss start of indoor drumline kickoff
 - c) Will see if the November meeting can coincide with Drumline kickoff
 - i) Will need a December meeting for Indoor Band-O-Rama organization
 - ii) Can look to combine if date is in late November
 - (1) May be too much to combine on one day
 - (a) Could have after drumline announcement / during an early open gym session?
 - (2) Current goal is to have two weeks between end of Marching Band and start of indoor drumline season
 - (3) Drumline could potentially begin around November 12 - 13
 - d) Lark Shirley-Stevens will reach out with more details about the next meeting as they become available

9) Meeting adjourned 8:23pm