



August 6, 2024 BandBooster Minutes

- 1) Call to Order & Welcome Officers Introductions
 - a) Call to Order: 7:00pm
 - b) In Attendance: Lark Shirley-Stevens, Jeff Stevens, Melissa LaCagnina, Danny Novak, Kathie Novak, Brandon Bitner, Tanya Wall, Matt Yates, Vince DeNezza, Sheila DeNazza, Cheryl Attinger, Tim Attinger, Katie Hann, Ranee Buck, Sam Tate
- 2) Minutes - Last meeting minutes review
 - a) Posted to website
 - b) Moved to accept by Katie Hann, seconded by Danny Novak
- 3) Directors Reports
 - a) Band Director, Mr. Tate
 - i) Marching Band has started as of tonight
 - (1) Mini Camps this week
 - (2) Full Camp next week
 - ii) Posters
 - (1) One of guard instructors works for company that does professional sports photos, can be run as fundraiser
 - (a) Will forward information to Lark Shirley-Stevens for comparison with existing options
 - (2) Takes care of ordering and products
 - (3) Could free up time to focus on other concerns
 - b) Band Director, Mr. Bitner
 - i) Mini Camp started today through Thursday
 - ii) Band Camp starts next week
 - iii) Class Rosters should be arriving soon
 - (1) Have students confirm schedules when they arrive / confirm Canvas access
 - (2) If something is missing, have them email their counselor and copy band directors to begin resolving issues
 - iv) Gearing up for first day of school

- (1) Students will not need instruments on first day
- (2) Information will go out before start of classes

c) Directors New Business

- i) Moving from Charms to CutTme to manage student financial accounts
 - (1) CutTime purchased Charms, will take over management
 - (2) Will have meeting next week with CutTime to move account information
 - (3) Matt Yates will download Charms information before cut over, can attend meeting with CutTime

4) Officers Reports

a) Treasurer's Report – Matt Yates

- i) Overview of Report
 - (1) Matriculation of graduating seniors accounts completed
- ii) Ongoing Costs
 - (1) Payment of Truck Insurance and Lease
 - (2) Purchase of TV and Bluetooth speaker for raffle with outstanding credit card points
 - (a) Could do two separate raffles
 - (b) Could use speaker as an incentive prize for raffle ticket sales - incentive may need to be a more compelling reward
 - (c) May be better as a separate raffle item at band event / many students already own proposed incentives
 - (d) Can re-address use of items in September Boosters meeting
- iii) Ongoing Income
 - (1) Positive Raise Right Month
- iv) Motion to Approve Vince DeNezza, Seconded by Ranee Buck

b) Financial Secretary Report - Vince DeNezza

- i) Light month for activity
- ii) Notable Income
 - (1) Business Sponsorship from MKL Orthodontics
 - (2) Car Wash
 - (a) Only \$296 for last event
 - (3) Herco - \$300 for month
 - (4) Drumline Expenses - Missed Deposit
 - (5) Additional Banquet Attendees
 - (6) DECA Music in the Park
- iii) Motion to approve Danny Novak, Seconded by Cheryl Attinger

- c) Recording Secretary - Jeff Stevens
 - i) Minutes approved and seconded at beginning of meeting
- 5) General Business
 - a) Pool Party
 - i) Scheduled at Devon Pool
 - (1) \$300 for evening rental
 - (2) Week from Friday
 - (3) Jill Knauss made reservation but unable to coordinate on site, need volunteer booster to attend
 - (4) Refreshments
 - (a) At past events pizzas were provide,
 - (b) Potluck for other food items organized by class level
 - (5) Need to get sign out sheet this week - Lark Shirley-Stevens will organize sign up sheets online
 - b) Wearables - Sheila DeNezza
 - i) No updates
 - ii) Need to work with Director Tate for any new additions to site
 - iii) Need to work on show shirts once graphics are finalized
 - c) Herco - Nikki Palakovic
 - i) Not Present
 - d) Membership - Katie Hann
 - i) No updates
 - ii) Need to promote to parents, especially incoming freshman families
 - (1) Sign up at any level (even free) to capture contact information
 - (2) Can provide as part of information to families at Band Camp
 - (a) Cover letter with basic booster information
 - (b) Including various fundraising, wearables, membership, etc.
 - (c) Tanya Wall can man table at preview
 - e) Sponsorship - Amy Hoezee
 - i) Not Present
 - ii) Reaching out to various online businesses
 - iii) Please forward ideas and leads to sponsorship email address
 - f) Dine to Donate- Melissa LaCagnina
 - i) Ted's July Event - \$200
 - ii) Next Dine to Donate
 - (1) PJ Whelahans, corresponding with Pool Party
 - (a) Recurring monthly with PJ Whelihan's
 - (b) Booked events through end of year, will work on dates past December

- (2) Ted's at end of August
 - (3) Playa Bowls in September
 - (4) Five Guys in October
 - iii) Goal is one to two a month
 - (1) Trying to spread among other events
 - iv) Can use dedicated Dine To Donate web pages - Tanya will begin adding new events
 - (1) Put on Facebook Page for general public - as both events and posters
 - (2) Well send restaurant event links to President and Webmaster for inclusion
 - v) Will take more suggestions for spring Dine to Donate options
 - (1) McDonalds in Hershey
 - (a) Wants to be involved with community
 - (2) Fuddruckers in Hershey
- g) Band Camp Dinners - Kathie Novak
 - i) Set up for Monday - Wednesday during Band Camp
 - ii) Looking for volunteers & donations
 - (1) Servers
 - (2) Clean Up
 - (3) Food Donations
 - (a) Need to be cooked
 - (b) No Peanut Products
 - (c) Vegetarian options available
 - (d) Let Kathie know of other special needs
 - iii) Sign Up sheets are in TimeToSignUp
- h) Uniform Measuring - Kathie Novak
 - i) Fitting last band members, only a few left
 - ii) Green/White Tops are still with cleaners
 - (1) Will need to be fitted when arriving
 - (2) No Definite date, should be within this week
 - (a) Will confirm with Director Tate
 - iii) Will need help ironing uniforms during band camp next week
 - (1) Volunteers
 - (2) Irons and Ironing Boards
 - iv) Will put call out in Band App for help
- i) Posters / Photos - Lark Shirley-Stevens
 - i) Explanation - Posters and photos sold to families as a fundraiser every fall
 - (1) Students can sell posters to businesses in town
 - (a) Minimum of two posters per student participant
 - (b) \$20 per poster in past

- (c) Can make options for photo gifts and prints
 - (i) I.e. mugs, mouse pads, magnets, lawn signs
 - (ii) Provides gift items
 - (iii) Would like to see if options are available with wearables provider
 - 1. Available, but through third party - has to be purchased in lots upfront
 - 2. Can be sold at events and through wearables website
 - 3. Can approach provider to explore options
 - ii) Goal is to do pictures during band camp next week
 - iii) Will consult with Director Tate on whether to shoot photos with full or casual uniforms
 - (1) Suggestion would be to use full uniforms
 - (2) Delays in uniform preparation may delay photography
 - (a) Possibly move to Saturday Rehearsal?
 - (b) Will consult with Mr. Tate during Mini Camp
 - (c) Will have to coordinate if indoor or outdoor shoot
- j) Scheduled Car Wash - Lark Shirley-Stevens
 - i) Scheduled August 12, concerned for good weather
 - (1) Last event had low participation, bad weather
 - ii) Slots still available for student participation
 - (1) Currently at about ½ of capacity
 - (2) Would like CD Ram Band Banner for event
 - (3) Could Color Guard / Percussion call attention to the event (performing/demonstration)?
 - iii) Attracting Student Volunteers
 - (1) Already listed on Band App
 - (2) Request for directors to follow up with students during practice this week
 - (3) Should look for opportunity to have band officers notified and gather support directly
- k) Chicken BBQ August 20th - Ranee Buck
 - i) Two weeks from today
 - ii) Tickets will go to students tonight
 - (1) 10 tickets per student
 - (2) Informational flier
 - iii) Final Numbers due on 8/13

- iv) Food
 - (1) Chicken through Kauffman's
 - (2) Drinks are purchased
 - (3) Awaiting applesauce donation
- v) Need students for fulfillment / help during event
 - (1) Announcement and sign up is in Band App
- I) Calendar Raffle - Danny Novak
 - i) Run a November raffle
 - (1) Based on lottery evening daily numbers?
 - (2) Ticket is good for month
 - (3) \$50 for daily winnings, \$100 weekend and over Thanksgiving
 - ii) Tickets are printed and ready to distribute
 - (1) Plan to distribute during band camp
 - (a) Could it be postponed till after Chicken BBQ to avoid confusion? - Yes
 - iii) Outstanding questions
 - (1) Number of tickets per student
 - (a) Past amount was 5 per student, some parents felt could have sent more tickets but didn't reach out
 - (b) Considering increasing to 10 tickets initially
 - (i) Could do more if desired
 - (ii) Concerns with lost / abandoned tickets
 - (2) Incentive to sell tickets
 - (a) In past, best seller received \$25 gift card from Raise Right program
 - (b) Proposal to up incentive as cash incentive deposited in student's band account
 - (i) Initial thought \$50 to student's account
 - (ii) Could go as high as \$100 based on past participation
 - (iii) Could give as one award or split among 1st/2nd/3rd place?
 - 1. Concerned about having an amount that's too low to be an incentive?
 - 2. \$100 and \$50 incentives - concern lower amount is not an incentive
 - 3. Profit comes out of gross profit of fundraiser

(3) Last year profit was approximately \$2500

(a) Hoping more tickets and incentives drive participation

- m) Raise Right
 - i) Deposits are being made
 - ii) Need a new parent as the coordinator - still handled by Sandy Yates
- 6) Fundraiser / Events Calendar review
 - a) Attached to minutes
 - b) Compiled list of all know events for parents
 - i) Fundraisers
 - ii) Games and Performances
 - (1) Does not include practices
 - iii) Directors can share concert dates for inclusion
 - c) Would be good to post onto Boosters website
 - d) Could have a simpler list of big events used for publication/social media
 - i) Description/QR Code for information
 - ii) Like a "Save the Date" list
 - iii) Do have stand alone web pages that are currently hidden from users, can expose pages now as publicize
 - e) Interest in Craft Show
 - i) Don't know when request for applications will go out
 - ii) Rachael would like to give first refusal to past participants
 - f) Proposed Fundraising
 - i) Still on track for bowling date on 11/10/2024
 - ii) Practices and shows preclude mini golf tournament for fall / perhaps in spring
 - iii) Would still like to do a dinner/performance night if supported with directors - proposing one in the month of March
 - (1) Director Binter would like to get on calendar to encourage student participation
 - g) WGI Percussion / Guard Competition
 - i) Only drum line is participating - date listed is when scheduled
- 7) New Business
 - a) Dot Books
 - i) Too late to make & distribute this year, can discuss for next year marching band
 - ii) Ordered in bulk
 - iii) Purchased by students
- 8) Next General meeting: September 3, 2024. 7:00 pm In-Person
- 9) Meeting adjourned - 8:09pm

Central Dauphin HS Ram Band General Budget Summary						
For School Year 2024-2025						
Prepared 8/6/2023 8:24 AM						
	Description	Budget Amt	Actual Amt	Variance	Comments	Vince's Comments Don't Print
Income						
	CONTRIBUTED REVENUE					
	Grants	\$0.00	\$0.00	\$0.00		
	Corporate Contributions	\$0.00	\$0.00	\$0.00		
	Individual Contribution/Donations	\$500.00	\$0.00	(\$500.00)		
	SPONSORSHIPS n MEMBERSHIPS					
	Business Sponsorship	\$12,500.00	\$100.00	(\$12,400.00)	Deposit \$100.00	MKL Orthodontists
	Booster Patron Membership	\$2,500.00	\$97.52	(\$2,402.48)	Deposit \$97.52	Hubler
	Community Patron Membership	\$500.00	\$0.00	(\$500.00)		
	EVENTS					
	Band-a-RAMa	\$5,500.00	\$0.00	(\$5,500.00)		
	Indoor-RAM-a	\$5,500.00	\$0.00	(\$5,500.00)		
	Fundraising University	\$10,000.00	\$0.00	(\$10,000.00)		
	Craft Show	\$12,000.00	\$0.00	(\$12,000.00)		
	CONCESSIONS					
	Landis Field - Concessions	\$0.00	\$0.00	\$0.00		
	Landis Field - Bake Sale	\$0.00	\$0.00	\$0.00		
	PRODUCT SALES					
	RaiseRight	\$500.00	\$0.00	(\$500.00)		
	Product Sale: Subs #1	\$1,000.00	\$0.00	(\$1,000.00)		
	Product Sale: Subs #2	\$0.00	\$0.00	\$0.00		
	Product Sale: Flower Sales	\$800.00	\$0.00	(\$800.00)		
	Wreaths Across America	\$500.00	\$0.00	(\$500.00)		
	Product Sale: Krispy Kreme #1	\$1,000.00	\$0.00	(\$1,000.00)		
	Product Sale: Chicken BBQ	\$2,000.00	\$0.00	(\$2,000.00)		
	Product Sale: Event Tickets	\$0.00	\$0.00	\$0.00		
	Product Sale: Cal. Lottery #1	\$2,000.00	\$0.00	(\$2,000.00)		
	Dine to Donate	\$2,500.00	\$0.00	(\$2,500.00)		
	Wearables	\$1,000.00	\$0.00	(\$1,000.00)		
	Car Wash(es)	\$1,500.00	\$296.43	(\$1,203.57)	Deposit \$296.43	Cash/Venmo
	New Fundraising Initiatives	\$0.00	\$0.00	\$0.00		
	PERFORMANCES					
	Marching Band	\$500.00	\$0.00	(\$500.00)		
	Jazz Bands	\$0.00	\$0.00	\$0.00		
	MISCELLANEOUS					
	HERCO/GTP Volunteering	\$3,000.00	\$300.00	(\$2,700.00)	Deposit \$300.00	
	Music in the Park/Adjudications	\$5,000.00	\$0.00	(\$5,000.00)		
	Marching Band Posters	\$1,000.00	\$0.00	(\$1,000.00)		
	Abandoned Student Accounts	\$0.00	\$254.28	\$254.28		Transfer abandoned accounts
	Interest	\$10.00	\$0.15	(\$9.85)	Deposit \$.15	
	Offset from bank for Truck	\$0.00	\$0.00	\$0.00		
	Spring Trip '25 Contribution	\$6,000.00	\$0.00	(\$6,000.00)		
	Income Totals	\$77,310.00	\$1,048.38	(\$76,261.62)		
Expenses						
	BANDS					
	Equipment and Repairs	\$250.00	\$0.00	\$250.00		
	Marching Band Expenses	\$9,000.00	\$0.00	\$9,000.00		
	Drumline Expenses	\$12,000.00	(\$97.52)	\$12,097.52	Deposit \$97.52	
	Guard Expenses	\$8,000.00	\$0.00	\$8,000.00		
	Concert Band Expenses	\$800.00	\$0.00	\$800.00		
	Jazz Band Expenses	\$800.00	\$0.00	\$800.00		
	SPECIAL EVENTS					
	Pool Party	\$500.00	\$0.00	\$500.00		
	Knobel's Picnic	\$500.00	\$0.00	\$500.00		
	Move Up Concert	\$100.00	\$0.00	\$100.00		
	Senior Night	\$600.00	\$0.00	\$600.00		
	Clinicians	\$500.00	\$0.00	\$500.00		
	Band Banquet	\$175.00	(\$60.00)	\$235.00	Deposit \$60.00	Two tickets
	District Jazz Band	\$0.00	\$0.00	\$0.00		
	County Band	\$0.00	\$0.00	\$0.00		
	GIFTS					
	Gifts: Staff	\$10,000.00	\$0.00	\$10,000.00		
	Scholarships	\$1,500.00	\$0.00	\$1,500.00		
	End of Year Student Gifts	\$1,000.00	\$0.00	\$1,000.00		
	OFFICE EXPENSES					
	Office Supplies: Printing/Postage	\$1,200.00	\$0.00	\$1,200.00		
	MISCELLANEOUS EXPENSES					
	Fees & Dues - Associations	\$300.00	\$0.00	\$300.00		
	Transportation Exp - Marching Band	\$0.00	\$0.00	\$0.00		
	Transportation Exp - Indoor Groups	\$0.00	\$0.00	\$0.00		
	Truck Buyout	\$12,540.68	\$0.00	\$12,540.68		
	Band Truck	\$10,417.60	\$1,302.20	\$9,115.40	Expense \$1,302.20	Band truck payment
	Truck Insurance	\$1,700.00	\$652.08	\$1,047.92	Expense \$652.08	Auto insurance payment- Two months
	Truck Fuel/Maintenance	\$2,500.00	\$0.00	\$2,500.00		
	Uniforms & Cleaning	\$200.00	\$0.00	\$200.00		
	Student Reimbursements	\$3,500.00	\$254.28	\$3,245.72		
	Expense Totals	\$78,083.28	\$2,051.04	\$76,032.24		
	Budget Totals	(\$773.28)	(\$1,002.66)	(\$229.38)		

